



## Permits for Clean Energy Improvements

Permits are required for many of the eligible improvements in the Clean Energy Improvement Program (CEIP). Homeowners can use this guide to understand what permits may be required for their project.

Important: CEIP Qualified Contractors are responsible for identifying and applying for the required permits for CEIP projects.

More information on permit types for residential projects can be found at:  
[www.okotoks.ca/residential-permits](http://www.okotoks.ca/residential-permits)

Clean Energy Improvement	Permit Required?	Details
Attic Insulation	Maybe	Spray foam applied directly to the underside of sheathing requires a Building permit. Other forms of attic insulation do NOT require a permit.
Wall Insulation	Maybe	Interior: no permit required. Exterior: wall insulation applied to the exterior requires a Building permit.
Foundation Insulation	Maybe	Interior: no permit required. Exterior: wall insulation applied to the exterior requires a Building permit.
Rim Joist Insulation	Maybe	Interior: no permit required. Exterior: wall insulation applied to the exterior requires a Building permit.
Window	Maybe	A Building permit is required if the rough opening sizes of the windows are changing.
Exterior Home Wrap	Maybe	Permit is not required when replacing like-for-like material. When the material is changing, a Building permit is required.
Door	Maybe	A Building permit is required if the rough opening sizes of the doors are changing.
Air Sealing	No	

Smart Thermostat (must be completed with eligible HVAC improvement)	No	
Central Air Conditioner (replacement only)	Yes	Both an electrical permit and a plumbing & gas permit are required.
High-Efficiency Gas Furnace (replacement only)	Yes	Plumbing & gas permit required.
ECM Motor for furnace (must be completed with furnace replacement)	Yes	Plumbing & gas permit required.
Gas Boiler (replacement)	Yes	Plumbing & gas permit required.
Air Source Heat Pump	Yes	Plumbing & gas permit required.
Heat or Energy Recovery Ventilation	Yes	Plumbing & gas permit required.
Ground Source Heat Pump	Yes	Plumbing & gas permit required.
Indoor Lighting Control	Maybe	Electrical permit required if the wiring installation is new or when altering or extending any existing electrical branch circuit wiring.
Lighting Fixture	Yes	Electrical permit required.
Solar PV System	Yes	Electrical permit required. A Building permit may also be required for a roof structural load consideration.
Solar Thermal Water Heating	Yes	Plumbing permit required.
Battery Energy Storage (must be completed with eligible solar PV improvement)	Yes	Electrical permit required.
Drain Water Heat Recovery	Yes	Plumbing & gas permit required.
Tankless Gas Water Heater	Yes	Plumbing & gas permit required.
Heat Pump Water Heater	Yes	Plumbing & gas permit required.
Storage Water Heater	Yes	Plumbing & gas permit required.

[Read more](#) about the requirements of CEIP-eligible upgrades.

Please contact the [Permit Services](#) for detailed information on the permits required for your home improvement project.

Please note that this information has no legal status and cannot be used as an official interpretation of the various bylaws, codes and regulations currently in effect. The Town of Okotoks accepts no responsibility to persons relying solely on this information.

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